

COMPREHENSIVE GUIDE: STEPS TO OBTAIN A UNIT MERGER PERMIT IN BAHRAIN





Are you considering expanding your home or workspace by merging two or more units within the same property? Whether it's two adjacent apartments, two commercial shops, or even two floors in the same building, merging units is a strategic step that allows you to create a larger and more flexible space tailored to your needs.

This guide from "Al Balady Expert", your trusted partner for official transactions, gives you all the information you need to confidently and easily submit your unit merger application.



Why Do You Need a Unit Merger Permit?

Obtaining the permit ensures:

- Better space utilisation by converting small units into one large functional area.
- Legal compliance, protecting you from violations or fines.
- Increased property value through improved flexibility and optimal usage.



Application Requirements (What Do You Need to Prepare?)

Required Documents:

1. A letter addressed to the municipality explaining the purpose of the merger and the number of units to be merged.
2. Ownership document: A copy of the property title deed.
3. Approved architectural drawings showing the details of the proposed merger.
4. A copy of the owner's smart ID card.
5. Electricity bills of the units to be merged.
6. Recent photographs of the units (interior and exterior).





Basic Information:

1. Address of the property to be merged
2. Owner's residential address
3. Phone number registered with government notifications
4. Email address registered with government notifications



How to obtain the permit via “Benayat” system

1. **Create an Account:** Register and log in using your national ID.
2. **Fill Out the Application:** Enter detailed information about the units to be merged.
3. **Upload Documents:** Attach all required documents in digital format.
4. **Track the Application:** Monitor the application status and respond to inquiries from relevant authorities.
5. **Obtain Final Approvals:** From the municipality and related service authorities.





How Can "Al Balady Expert" Help You?

Instead of dealing with the complexities on your own:

- We ensure that the architectural drawings are properly prepared and comply with the requirements.
- We prepare and upload all documents, ensuring nothing is missing.
- We follow up with the municipality and relevant entities on your behalf.
- We save you time and effort, reducing the chances of rejection or delays.



Golden Tips from "Al Balady Expert"

- Plan the merger carefully: Ensure the resulting space is practical and compliant with building regulations.
- Make sure the drawings match the reality before submitting the application.
- Don't start merging before obtaining the permit: To avoid fines or project suspension.
- Hire professionals: To speed up the process and ensure your application is approved on the first attempt.

LET US GET IT DONE FOR YOU :

The steps may be clear, but completing the process requires attention to detail and experience.


With the Al Balady Expert team, we ensure your unit merger transaction is handled safely, efficiently, and transparently.



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